POSITION ANNOUNCEMENT

Date: September 22, 2014
Posting Title: Instructor Business & Management
Department: UC Berkeley Extension, International Diploma Programs
Location: Berkeley, CA
Salary: By Agreement

INTRODUCTION:
UC Berkeley Extension is the continuing education division of the University of California, Berkeley. Extension offers more than 2,000 courses per year in a variety of subjects both online and in the classroom at a variety of locations within the San Francisco Bay Area (e.g., the East Bay, San Francisco and the Peninsula). UC Berkeley Extension’s International Programs is seeking engaging, experienced business professionals to teach in our Certificate Programs in Marketing, Business Administration, Finance, Management and Leadership, Entrepreneurship, Project Management and Global Business Management. For a full description of each program and the courses offered, please visit:
http://extension.berkeley.edu/static/international/idp/

In your application, please include the following:

- Your C.V. or résumé
- A list of the course(s) you are interested in/qualified to teach
- A short proposal for a new course in any certificate program

The time commitment would be approximately 3 hours in the morning (9:30 am to 12:30 pm) or afternoon (1:30 pm to 4:30 pm), twice a week, for a period of five to six weeks per semester.

The International Programs at UC Berkeley Extension offer students, from over 35 different countries, the opportunity to have intensive, specialized curricula in several business concentrations. The emphasis is on exposing the students to practical skills and knowledge in order to succeed in an increasingly global community.

Qualifications
Required: Advanced degree, preferably an M.B.A.; experience teaching adult learners with at least 3 years of experience.
Preferred: Experience teaching to a diversified student population, particularly in an international setting; as well as international, professional experience in the corporate sector.

Appointments are by agreement for the length of the academic term. Send letters of interest, course proposals, and résumés or C.V.s to jobs-unex@berkeley.edu.
(Subject line should read: Attn: International Programs)
Letters of reference are also accepted, if included with your submission; please refer to the University’s statement on confidentiality found at http://apo.chance.berkeley.edu/evalltr.html. Information regarding course offerings can be found on Extension’s web site at extension.berkeley.edu.

This call for instructors will remain open indefinitely. Suitable candidates will be contacted for an interview.
The University of California, Berkeley, Extension is committed to diversity in its staff, faculty, and student body, and invites all qualified people to apply, including minorities and women, veterans and individuals with disabilities. AA/EEO.